

Houston Area Blacksmith's Association, Inc.

Board Meeting Minutes September 5, 2007

Call to Order:

The Board of Directors meeting of the Houston Area Blacksmith's Association was called to order at 6:03 PM on September 5, 2007 by HABA President, Tee Hines. Tee expressed gratitude on behalf of HABA to Stress Engineering Services and their Receptionist Judy Osmon for the warm hospitality of the evening.

Location:

Stress Engineering Services, 13800 Westfair East Dr, Houston, Texas

In Attendance:

Tee Hines-President, Russell Parrish-Vice President, Richard Boswell-Secretary, Ed Malmgren-Treasurer, and Board members Dave Koenig, Les Cook, Tim Bailey were present. Advisory members in attendance were Steve Arial.

Order of Business:

1. Approval of Minutes

Richard Boswell read the June 23, 2007 Board Minutes. Dave Koenig moved to accept the minutes as written. The motion was 2nd by Russell Parrish and the motion passed unanimously.

2. Financial Report

Ed Malmgren presented HABA's financial report. As of Sept 4, 2007 our cash/savings balance was reported. The Board discussed the details of the Balance Sheet and The Profit & Loss Statement. Additional details are on file at Ed's office.

Russell Parrish moved to accept the financial report as read. The motion was 2nd by Tim Bailey and the motion passed unanimously.

3. Oldenburg Planning

Demonstrators volunteering for the event will be James Porter, E.J. McCann, Tee Hines, Dave Koenig, Les Cook, and Richard Boswell. As we usually do, Friday will be setup day with free style forging, Saturday will be programmed demos, and Sunday is cleanup and Open forging. Several plans were discussed.

Safety of the participants will be a priority task.

The Board determined that "The HABA Training Progression" would be supplemented with ABANA's "Controlled Hand Forging" program, and this would be the theme of the

event. The setup would be similar to previous years at Kennie Hall's pavilion in Oldenburg. Dave Koenig volunteered to be *crew chief* for setup.

Specific topics would be featured each hour with 15 minutes of demo and 45 minutes of group forging.

The morning demonstrators would begin with Introduction including safety issues with Dave Koenig. The schedule presented on HABA web site was to be:

- 7:30 am: Sign in
- 8:00 am: 'Introduction' - Dave Koenig
- 9:00 am: 'Drawing a Taper' - Tee Hines
- 10:00 am: 'Bending an Eye' - Les Cook
- 11:00 am: 'Hot Punching a Hole' – E J McCann
- 12:00 noon: Break for lunch
- 1:00 pm: 'Twisting' – James Porter
- 2:00 pm: 'Upsetting' – Dave Koenig & Tee Hines
- 3:00 pm: End program & begin free forging

4. Action Item Report

Russell Parrish read proposals and met with providers of Directors and Officers Insurance. He recommended an \$800 annual policy with \$156 rider for employee/3rd party protection through Berkshire Hathaway . The Board had approved purchasing the insurance at previous meeting and the policy was bound Aug. 13, 2007

5. Help Coordinators

Help Coordinators are needed to provide the nominal assistance at meetings to bring water and coffee, manage HABA sales items, and to provide greeting/sign-in table service.

6. Officer Elections

The Board nominated and seconded the following who were voted upon and unanimously passed as Officers for the next year effective immediately.

President – Tee Hines

Vice President – Russell Parrish

Secretary – Richard Boswell

Treasurer – Ed Malmgren

The Board noted and appreciated the long and faithful service of Les Cook who asked to continue as Board Member only at this time.

Treasurer Ed Malmgren will arrange updates on the banking signature card.

Old Business

- a) Asset Inventory – Ed Malmgren will continue to update this document.
- b) Scholarship – remains pending.
- c) Membership – HABA has approx. 100 paying Members of which 3 do not receive email.

New Business

- a) Next years programs will be developed from past experience and new suggestions. This will be announced on the web site as soon as possible. The Board is encouraged to mingle with attendees and solicit feedback on this topic. The success of our hands-on hammer-ins should be a continued theme.
- b) Ed Malmgren will continue to seek best way to establish a common mailing list export from the current Yahoo data base.

Adjournment:

Meeting was adjourned at 9:05 pm by Tee Hines.

Minutes respectfully submitted by:

Richard Boswell

Secretary