

HABA ANNUAL BOARD MEETING MINUTES

August 22, 2005

Call to Order

President Richard Boswell called the HABA Annual Board Meeting to order August 22, 2005 at 6:56 PM. The meeting location was Stress Engineering Services at 13800 Westfair East Drive Houston, TX 77041.

Officers in attendance were Vice President, James Porter and Secretary, Dave Koenig. At large board members present were, Les Cook and Tee Hines. Treasurer Cathy Porter, and at large board members, Tim Bailey and Mark Finstad were excused.

No Advisory Committee members were present.

Ed Malmgren was present as a guest.

The President welcomed everyone, reviewed the projects completed to date and complimented the board and HABA members who got 2005 off to such a productive start.

Approval of Minutes

The minutes from the August 3, 2005 Board Meeting as read by Dave Koenig were approved.

Treasurer's Report

Since the last board meeting was earlier in the month, James Porter reviewed additional expenses paid and income received from August 1 through August 22, 2005.

Board Member Resignation

On August 21, 2005, Frank Walters tendered his resignation as a HABA board member and the board voted to accept his resignation. Frank became a member shortly after HABA organized. He served on the board since HABA's incorporation in 2000, became a lifetime member in 2004, and contributed in countless ways to HABA's success during his tenure. The board will miss his contributions.

Election of Board Members

Before the election of board member, Les Cook fielded a questions about Class I and Class II board members. Class I directors' terms expire in even numbered years and Class II directors' terms expire in odd numbered years.

Therefore, the terms of board members Cathy Porter, Richard Boswell, Less Cook, Tee Hines and the open board position expire in 2005.

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Each board member whose term expired in 2005 was asked to serve. Each person agreed to serve. James Porter made a motion that each standing board member whose term expired in 2005 and who was willing to serve another term be re-elected. Dave Koenig seconded. Each person was re-elected.

Filling the Vacant Board Position

After a discussion, the HABA board voted to fill the board position vacated by Frank Walters.

Guest, Ed Malmgren, was asked to serve on the HABA Board of Directors and he accepted. Richard Boswell made a motion that Ed Malmgren be elected to fill the vacant board position. The motion was seconded by Dave Koenig. Ed was elected.

Election of Officers

Les Cook made a motion to re-elect Richard Boswell as President. Tee Hines seconded. Richard was re-elected.

Les Cook made a motion to elect Tee Hines as Vice President. James Porter Seconded. Tee was elected.

Richard Boswell made a motion that Cathy Porter and Dave Koenig be re-elected to their present positions of Treasurer and Secretary respectively. Tee Hines seconded. Cathy and Dave were re-elected.

Old Business

Newsletter Editor

Dave Koenig and Alma Tuck worked diligently to transition the editorship from Dave to Alma. In the end, it was not feasible. Dave agreed to be the editor until another editor is identified and transitioned into the job.

HABA Membership Coordinator

Darryl Guertin volunteered to accept the new position of HABA Membership Coordinator. However, before the files could be transferred, circumstances beyond Darryl's control prevented that from happening.

Web Master Update

Richard Boswell informed the board that past HABA Calendars back to 2003 were now archived.

A final copy of the HABA Bylaws was requested and is now available on the website.

Oldenburg Update

Les Cook brought the board up to date on possible demonstrators from the four regional smithing groups at HABA Fall Forge Fest 2005 in Oldenburg.

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New Business

Storage for HABA Inventory

HABA signs, equipment are presently stored in several different locations. Tudor Forge agreed to investigate a potential space for some kind of storage area just for HABA inventory.

HABA T-shirts

Ed Malmgren agreed to get bids on purchasing new HABA T-shirts.

HABA Bleachers

HABA presently borrows bleachers at least two times per year from the Langham Creek YMCA. So far the bleachers have been available when needed but there is no certainty. It was agreed that it would be less expensive to build a set of bleachers than to purchase a set.

HABA Accounting Records

The board agreed to put an electronic backup copy of HABA's accounting records in the firebox two times per year.

Changing Banks

Ed Malmgren agreed help HABA relocate its bank to make it more convenient for Treasurer, Cathy Porter, to conduct HABA's business.

HABA Investment Option

HABA has operating cash which could be put into some kind of interest bearing account. Ed Malmgren agreed to research and to recommend an investment option for part of HABA's cash funds.

Adjournment

The meeting adjourned at 10:59 PM.

Respectfully submitted,

Dave Koenig, Secretary