

# **Houston Area Blacksmith's Association, Inc.**

## **Board Meeting Minutes August 5, 2008**

*Approved as corrected by Board Feb 5, 2009*

### **Call to Order:**

The Board of Directors meeting of the Houston Area Blacksmith's Association was called to order at 6:27 PM on August 5, 2008 by HABA Vice President, Les Cook. Les expressed gratitude on behalf of HABA to Stress Engineering for the use of their conference room and hospitality.

### **Location:**

Stress Engineering Services, 13800 Westfair East Dr, Houston, TX.

### **In Attendance:**

Russell Parrish – President, Les Cook –Vice President, Richard Boswell-Secretary, Ed Malmgren-Treasurer. Board members Tee Hines, Bob Hensley, and Tim Bailey were present. Advisory member in attendance was Dave Koenig.

### **Order of Business:**

#### **1. Approval of Minutes**

Richard Boswell read the May 7, 2008 Board Minutes. Ed Malmgren moved to accept the minutes as written with corrections. The motion was 2<sup>nd</sup> by Russell Parrish and the motion passed unanimously.

#### **2. Financial Report and Budget**

- Ed Malmgren presented HABA's financial report with two handouts: Balance Sheet as of July 15, 2007, followed by a Profit/Loss Summary through July 15, 2008. The Board discussed the details of the recent activity and discussed means of performing an audit. Steve and Russell will continue look into this further. Annual insurance for D&O has been paid and is effective Aug 13. Additional details are on file at Ed's office. Richard moved to accept the report, and Les seconded. Motion passed.
- Bank signature cards were signed for Capital One.
- Our Money Market account was discussed. It is intended to cover activity on our PayPal account which was determined to keep active. Boswell is to look into an interactive credit card link to PayPal.
- A motion to keep the Money Market Account open for minimum surplus cash to support the PayPal account was made by Boswell, and seconded by Hines. Motion passed.

- Ed's shop is closed and his new cell phone number is 832-381-8155.

### **Monthly Meetings**

- The August meeting will be at Kleb Farm in Tomball, and will feature making chain maille. Dave has confirmed this with Fred Collins. Boswell to check that ring supplies have been ordered.
- Armand Bayou is planned for September to make hardware and latches. Steve Arial to lead the day. We need to meet the new Director and develop a relationship.
- HCC demo is scheduled same day as Armand Bayou. Need to bring cold work tools. Dave Koenig will lead this.
- Fall Forge Fest contract with Bob Alexander is complete. Steve Green will host Bob. Signs need to be cleaned up including main road sign. Bleachers were discussed.
- KLEB Farm Contract with Harris County was discussed at length. Dave will modify the Zube Park concession contract for the Live Steamers to be more applicable to the HABA needs.
- Pearl Fincher Family Day demo is Sept 13. It is not in City Limits. Boswell and Hensley will be there.
- Magnolia Music Fest is Sept 26-28, and HABA has been invited by Bobby Ray.
- A discussion was begun on how to request Honorarium and how to allocate this between demonstrator to cover expenses, and HABA.
- A Digest of published ABANA articles was compiled by Bob Hensley as published on our web site and was reviewed. The Board thought this would be a great resource for the Membership.

### **3. Old Business**

There is no other business to discuss.

### **4. New Business**

There was no further new business.

**Adjournment:**

Meeting was adjourned at 9:22 pm by Russell Parrish and seconded by Richard B

Minutes respectfully submitted by:

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Richard Boswell

Secretary