

✓ RSB

HABA BOARD MEETING MINUTES FEBRUARY 21, 2006

Call to Order

President Richard Boswell called a HABA Board Meeting to order February 21, 2006 at 6:01 PM. The meeting location was Schindler Metalworks, 1802 Crocket, Houston, TX 77007.

Officers in attendance were Vice President Tee Hines and Secretary Dave Koenig. At large board members present were, Les Cook, Ed Malmgren and Mark Finstad. Board members Tim Bailey, Treasurer Cathy Porter and James Porter were excused.

Advisory committee members present were David Bailey, Christian Darce and Gary Evensen.

The president thanked Guido and Maryann Schindler for hosting the meeting.

Approval of Minutes

The board approved the board meeting minutes of the August 3, 2005 Board Meeting as read by Dave Koenig.

Treasurer's Report

Cash on hand at the end of 2005 was \$15,813.71. Cash on hand as of July 31, 2005 was \$16,546.62. The board approved the treasurer's report

Old and New Business Issues

HABA Operating Manual

The board agreed HABA should have an Operating Manual. Les Cook and Dave Koenig would work on that project.

HABA Operating Budget

The board agreed that HABA should have an operating budget. Ed Malmgren and Richard Boswell would work on the budget.

Board Member E-Mail Addresses

Board members who would like to change their e-mail address on HABA's web page should notify Richard Boswell at the next board meeting. The issue arose in the context of identity theft.

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Empty Bowls Fund Raiser

HABA's participation in the "Empty Bowls" fundraising program for the Houston Food Bank was a success. Five HABA members contributed six vessels.

Bank Signature Cards

No progress was made in updating signature cards for HABA's checking Account. Part of the problem was bank buy-outs.

HABA Library

Ed Malmgren informed the board he would require a check from any HABA Library Borrower in an amount to cover the replacement of a borrowed book.

HABA CD

The board agreed to put some of HABA's funds to work by purchasing a CD. The exact amount would be in the range of \$10,000 to \$12,000.

Train HABA Demonstrators

There was a proposal to have a special training session for HABA members who have an interest in demonstrating for the public on HABA's behalf. The purpose of the session would be to review safety issues, share demo techniques and to encourage more members to contribute to HABA in this manner.

Form EZ 990

The board agreed to send a null Form 990 into the IRS for the year 2005. Dave Koenig would submit the form.

Advisory Board

Jerry Baker was voted onto the HABA Advisory Board.

The HABA Letter Editor

Alma Tuck's name would be taken off the web site as The HABA Letter Editor. Ed Malmgren will work on updating The HABA Letter mailing list.

ABANA Relief Fund

The board agreed to send the ABANA Relief Fund a \$1,600 donation.

Storage Facility for HABA Equipment

The board decided to identify a storage space and to update HABA's inventory when a suitable storage site is identified.

January 2005 Knife Making Workshop Review

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The board voted to budget at least \$200 to the owner of a shop used for a HABA workshop. The 2005 Knife Making Workshop was a resounding success because of new members, the level of activity and the auction income.

HABA Scholarships

A resource to explore the pros and cons of creating a HABA Scholarship Fund is the Executive Service Corps whose charter is to help exempt organizations succeed.

Adjournment

The September 21, 2006 HABA board meeting was adjourned at 10:45 PM.

Respectfully Submitted,

David W. Koenig - Secretary