

**MINUTES
HABA BOARD MEETING
FEBRUARY 16,2004**

The called board meeting at Schindler Metal Works, 1802 Crockett Houston Texas, was brought to order at 6:00 PM by President Richard Boswell. Those attending were VP James Porter and board members, Dave Koenig, Frank Walters, Les Cook, Lee Oates, and Tim Bailey. Treasurer Cathy Porter was excused. Secretary Larry Hoff was absent. Les Cook volunteered to record the minutes

For the first order of business, guest Thorndike "Dike" Howe of Executive Service Corps, a 501 (c) (3) organization, held discussion with the board on HABA's insurance issues. Dike had read the current policy and explained to the board what was covered. As a result of this discussion, the board decided to renew the current policy and keep ICC as the agent. It was also recommended that HABA find a local agent.

James Porter presented the Treasurers reports. The reports were a detail for 2003 and an Annual Account Balance from 2000 through 2003. There was discussion on the need for documentation of transactions and the forms to be used. It was agreed that there would be a financial report available at each meeting.

Frank Walters read the minutes from the last board meeting held on Nov. 20, 2003. They were accepted with one correction of omission, Lee Oates was nominated, voted on, and accepted as a new board member.

There was discussion on how to accommodate the invitation to the Katy Folk Art Festival and the spring Oldenburg Hammerfest, which occur on the same weekend. Spring Hammerfest will be moved to the weekend of March 27. On April 3, HABA will man the forge in the barn and sell items for HABA at the Katy Folk Art Festival. Members will be encouraged to set up their own forges and this will be an opportunity for personal sales.

Student membership was proposed and discussed and due to time limitations was tabled for further discussion at a later date.

Points of discussion:

1. 1 year grant
2. 18 years or older
3. Valid student I.D.
4. Essay on what the individual wants to accomplish
5. Statement of commitment as to what the individual will do for HABA

Expenses HABA's HCCC show posters were approved.

Material kits for the Feb. 21 Bill Epps animal head workshop will be sold for \$10.00.

The meeting was adjourned at 9:00 PM.

Respectfully submitted

Leslie E. Cook