

HABA BOARD MEETING MINUTES

JANUARY 11, 2005

Call to Order

A HABA Board Meeting was called to order January 11, 2005 at 6:26 PM by President Richard Boswell. The meeting location was Schindler Metalworks, 1802 Crocket, Houston, TX 77007.

Officers in attendance were Vice President James Porter and Secretary Dave Koenig. At large Board members present were, Les Cook, Frank Walters, Mark Finstad and Tim Bailey. Treasurer Cathy Porter was excused. There were no other HABA members present.

Approval of Minutes

The minutes from the November 16, 2004 Board Meeting were accepted as written by Dave Koenig and distributed for review prior to the board meeting. The minutes were unanimously approved.

Treasurer's Report

James Porter gave the Treasurer's Report and it was accepted.

HABA's Total Liabilities and Equity as of 12/31/2004 was \$13,726.99. Total income for 2004 was \$8,431.08. Total expenses for the same period were \$5,802.90 rendering a net income of \$2,628.18 for 2004.

Old Business

HABA purchased swage blocks from the Saltfork Craftsmen of Oklahoma. The board decided to sell the swage blocks and not put them in the January 2005 Fund Raising Auction.

The board agreed to invite HABA members to one board meeting per quarter and to publish the board meeting minutes on HABA's web site.

The new HABA Letter format designed by David Hoffman was approved. The plan would be to initially produce one edition of *The HABA Letter* per quarter and publish the *HABA Update* in intervening months. The intent is to eventually publish a monthly edition of *The HABA Letter*.

Nonprofit corporations with a 501(c) (3) designation letter from the IRS are required to submit a Form 990 each May 15 if the corporation has an income in excess of \$25,000 per year. The HABA board decided to submit the Form 990 in order to avoid losing its public charity designation and its ability to obtain grants in the future. The first Form 990 will be prepared for 2004.

The 2005 HABA Meeting Schedule was almost complete. The board approved inviting Brent Bailey of California in June 2005 to demonstrate how to make and polish hand tools.

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James Porter and Rob Kirby will be the featured demonstrators at the January Knife Making and Fund Raising Workshop at Ed Malmgren's shop, Components Inc. in Houston, TX.

Les Cook and Dave Koenig drafted a paper which included issues HABA may consider as part of a Strategic Plan. The document was passed out for review by the board at the next Board Meeting.

Les Cook and Dave Koenig made no significant headway in drafting a 2005 HABA Budget.

New Business

Board member Lee Oates resigned and the board accepted the resignation.

HABA has an invitation to demonstrate for the Houston Grand Opera in the Wortham Center, in downtown Houston. The board agreed to provide anvils and a total of twelve demonstrators, two each for six performances.

The Katy Folk Life Festival invited HABA to the April event in 2005. This event is in conflict with HABA's Oldenburg event. Larry Newbern agreed to hand out HABA information to the public at Katy.

The board agreed to invite other craft guilds to Oldenburg in April 2005 as per Kennie Hall's approval.

NOTE: An e-mail motion was made, seconded and approved to present Mr. Frank Walters with a lifetime HABA membership and a forging hammer made by Brent Bailey. The membership and hammer are to recognize Franks eight years as a HABA member, his continuous service on the HABA board and his creative contributions to preserve and promote the art and craft of blacksmithing.

Adjournment

The meeting adjourned at 9:20 PM.

Respectfully submitted,

Dave Koenig, Secretary

With date corrections noted at the March 8, 2005 Board Meeting.