

# **Houston Area Blacksmith's Association, Inc.**

## **Board Meeting Minutes February 08, 2011**

*Board Approved May 10, 2011 as amended.*

### **Call to Order:**

The Board of Directors meeting of the Houston Area Blacksmith's Association was called to order at 6:30 PM on February 8, 2011 by HABA President, Bob Hensley who expressed gratitude on behalf of HABA to Stress Engineering for the use of their conference room and hospitality.

### **Location:**

Stress Engineering Services, 13800 Westfair East Dr, Houston, TX.

### **In Attendance:**

Bob Hensley - President, Pat Bossart - Vice President, Richard Boswell-Secretary, Ed Malmgren Treasurer. Board members: Tim Bailey, Dana Flanders, Bob Nichols were present. Advisory members in attendance were Past President Tee Hines.

### **Order of Business:**

#### **1. Approval of Minutes**

- Richard Boswell read the September 27, 2010 Board Minutes. Ed Malmgren moved to accept the minutes as written with corrections. The motion was 2<sup>nd</sup> by Bob Hensley and the motion passed unanimously without further discussion.

#### **2. Financial Report**

- Ed Malmgren reported that details are on file at Ed's office and he verbally reported the status of our accounts, and provided copy for Secretary files.
- Richard Boswell moved to accept the report as presented, and Dana Flanders seconded. Motion passed without further discussion.

#### **3. Strategic Planning**

- Dana Flanders presented the Strategic Planning document based upon comments from the initial discussions.
- The main items included Mission, Value, Strategy, Tactics, Metrics. These are all a part of determining "what is success, and what will make us happy?".
- How much are we in front of the public? Dave Koenig has reported 46 days for 2010 for HABA today days including monthly meetings.

- There is a need to develop more approved demonstrators.
- We should consider an update of our Mission Statement.
- Dana Flanders moved to accept the list as amended, and this was seconded by Boswell. Motion passed unanimously. Dana will send a revised copy for publishing.

#### **4. Tax Reporting**

- Ed Malmgren is filing our IRS tax reports on-line.
- Ed Malmgren filed the State forms and they sent us a bill for a difference in calculation of sales tax.

#### **5. Barrington Farm Independence Day Demo Weekend**

- We have not heard from them about the Independence Day weekend. We will contact them.

#### **6. Katy Folk Life Demo**

- This event is April 2. Pat Bossart will check with them and decline since Larry Newbern will be handling this for them already.

#### **7. Storage Container**

- Ed Malmgren reported that he has pipe and metal roofing to make an awning with wings. We need to plan a workday to complete this.
- Keys were provided to Tee Hines and Pat Bossart.

#### **8. Monthly Meetings**

- The Feb meeting will be jointly held with Balcones Forge at the Lee Brothers shop in Bryan. HABA needs to contact them and determine who is in responsible charge of the meeting.
- March Round Up demo is March 18-19 at Kevin Crawford's shop in Alvin. Coordination was discussed. It was agreed that the demonstrator should be less than \$500.
- Dana Flanders asks to change the May meeting to May 7, and this was agreed.
- The Knife Making Demo in April will be at Mike Newmans Caslet in Bellville. Tickets will be sold for the lunch.
- Tee Hines will represent HABA at St Johns School for a demo.

#### **6. Old Business - None**

**7. New Business - None**

**Adjournment:**

Meeting was adjourned by President Bob Hensley at 9:34 PM with motion by Tim Bailey with second by Pat Bossart, and this passed without discussion.

Minutes respectfully submitted by:

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Richard Boswell

Secretary